



NORTHS

*Employment*  
**APPLICATION**  
FORM

## PERSONAL INFORMATION

|   |  |             |  |
|---|--|-------------|--|
| Salutation:                                   | <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms |             |  |
| First Name:                                   |  |             |  |
| Last Name:                                    |  |             |  |
| D.O.B:  | _____ / _____ / _____  |             |  |
| Own Transport:                                | <input type="checkbox"/> Yes <input type="checkbox"/> No Others _____  |             |  |
| Residential Address:                          |  |             |  |
| Suburb:                                       |  | Postcode:   |  |
| Mobile:                                       |  | Home Phone: |  |
| Email Address                                 |  |             |  |
| Rights To Work In Australia (Proof Required): | <input type="checkbox"/> Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Visa         |             |  |

## POSITIONS OF INTEREST

- |  |   |
|--|---|
| <input type="checkbox"/> Bar Attendant   | <input type="checkbox"/> Kitchen Attendant    |
| <input type="checkbox"/> Bingo Attendant   | <input type="checkbox"/> Maintenance          |
| <input type="checkbox"/> Cellar  | <input type="checkbox"/> Promotions Attendant |
| <input type="checkbox"/> Food & Beverage Attendant:  | <input type="checkbox"/> Reception Attendant  |
| <input type="checkbox"/> Precinct Restaurant <input type="checkbox"/> Grind <input type="checkbox"/> Functions | <input type="checkbox"/> Qualified Chef       |
| <input type="checkbox"/> Gaming Attendant  | <input type="checkbox"/> Kid's Club Attendant |
| <input type="checkbox"/> Other: _____  |   |

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## DO YOU HAVE EXPERIENCE IN THE FOLLOWING AREAS:

|                    |  |             |  |
|--------------------|--|-------------|--|
| Administration Bar | <input type="checkbox"/> Yes <input type="checkbox"/> No | Gaming      | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Bingo              | <input type="checkbox"/> Yes <input type="checkbox"/> No | Maintenance | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Café               | <input type="checkbox"/> Yes <input type="checkbox"/> No | Reception   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Cellar             | <input type="checkbox"/> Yes <input type="checkbox"/> No | Restaurant  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Function           | <input type="checkbox"/> Yes <input type="checkbox"/> No | Keno/TAB    | <input type="checkbox"/> Yes <input type="checkbox"/> No |

## PLEASE ANSWER THE FOLLOWING QUESTIONS:

Have you worked in a similar 'Club' environment? Yes No

Do you have previous experience in the Hospitality Industry? Yes No

Have you worked in a frontline customer service position? Yes No

Do you have experience in operating a point of sale system? Yes No

Are you proficient in cash handling? Yes No

Do you have complaint handling experience? Yes No

What are your three most desirable attributes as an employee: Yes No

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

How do you describe your work ethic?

\_\_\_\_\_

\_\_\_\_\_

Why did you apply for a position at Norths Leagues & Services Club?

\_\_\_\_\_

\_\_\_\_\_

### COMPULSORY CERTIFICATES:

Do you have a current RSA Certificate:  Yes  No

Do you have a current RSG Certificate:  Yes  No

*Please Note: Prior to the commencement of employment with Norths, Front of House staff are required to have a current RSA & RSG Certificate. Copies will be requested upon commencement. You will be required to obtain a police check prior to commencing at the Club.*

### OTHER CERTIFICATES OR COURSES COMPLETED:

Do you have a current RMLV License :  Yes  No

Do you have a current Blue Card:  Yes  No

Do you have a current Food Safety Certificate:  Yes  No

Do you have any other Hospitality qualifications?  Yes  No  
(If yes, please list below)

### REFERENCES:

Please list below two professional referees from your previous employment:

| Referee One          | Referee One          |
|----------------------|----------------------|
| Name:                | Name:                |
| Referee's Position:  | Referee's Position:  |
| Business Name:       | Business Name:       |
| Relationship To You: | Relationship To You: |
| Ph. Number:          | Ph. Number:          |

## YOUR AVAILABILITY:

Please be advised that as part of your employment with Norths, you may be required to work a variety of shifts including, mornings, nights, weekends, split shifts and public holidays.

As an employee of Norths, you must be available to work during the Club's peak trade periods - which are marked by the shaded areas in the below table.

Please shade or place an 'X' in the time slots that you are available to work.

Are you available for all hours listed below:  Yes  No

| TIME/DAY | MON | TUES | WED | THURS | FRI | SAT | SUN |
|----------|-----|------|-----|-------|-----|-----|-----|
| 6:00     |     |      |     |       |     |     |     |
| 7:00     |     |      |     |       |     |     |     |
| 8:00     |     |      |     |       |     |     |     |
| 9:00     |     |      |     |       |     |     |     |
| 10:00    |     |      |     |       |     |     |     |
| 11:00    |     |      |     |       |     |     |     |
| 12:00    |     |      |     |       |     |     |     |
| 13:00    |     |      |     |       |     |     |     |
| 14:00    |     |      |     |       |     |     |     |
| 15:00    |     |      |     |       |     |     |     |
| 16:00    |     |      |     |       |     |     |     |
| 17:00    |     |      |     |       |     |     |     |
| 18:00    |     |      |     |       |     |     |     |
| 19:00    |     |      |     |       |     |     |     |
| 20:00    |     |      |     |       |     |     |     |
| 21:00    |     |      |     |       |     |     |     |
| 22:00    |     |      |     |       |     |     |     |
| 23:00    |     |      |     |       |     |     |     |
| 00:00    |     |      |     |       |     |     |     |
| 01:00    |     |      |     |       |     |     |     |
| 02:00    |     |      |     |       |     |     |     |
| 03:00    |     |      |     |       |     |     |     |
| 04:00    |     |      |     |       |     |     |     |

If you were to be successful for a position, when would you be available to commence work? \_\_\_\_\_

## PRIVACY DECLARATION:

*Please read the below statements carefully before signing the declaration.*

I declare that the information I have disclosed in this application form is, to the best of my knowledge, true, complete and correct.

I understand that any offer of employment made by Norths Leagues & Services Club is conditional and is based on the accuracy of the information I have provided in this application form.

I understand that if any information I have disclosed is found to be false, misleading or inaccurate, my employment may be terminated at the discretion of Norths Leagues & Services Club.

I understand that if I do not perform or execute my work duties at a satisfactory level; Norths Leagues & Services Club reserves the right to terminate my employment within my six (6) probationary period.

|                 |                   |
|-----------------|-------------------|
| Applicant Name: |                   |
| Signature:      |                   |
| Date:           | _____/_____/_____ |

Please return your completed application form,  
as well as a copy of your cover letter and resume to:

People & Culture Department  
Norths Leagues & Services Club  
PO Box 10, Kallangur QLD 4503

Please be advised that only successful applicants will be  
contacted by the Club for an interview.

*Thank you!*

Norths Leagues & Services Club would like to thank you for taking the time to apply for a position at the Club. We wish you all the best with your employment endeavours!



Norths Leagues & Services Club  
1347 Anzac Avenue Kallangur QLD 4503  
[northsleagues.com.au](http://northsleagues.com.au)